

## **SAFETY CONSIDERATIONS LAND CROSSING COVID INFORMATION STATIONS**

These considerations must be undertaken with an understanding of the physical workspace, all employees and organizations on site as well as the operational objectives. Safety considerations are not an add on to the work, they are an integral part of planning and discharging the work reliably.

Key consideration: (Staff need to be aware of this information and traffic management plan, confirm this awareness each shift)

**COVID protocols** ([See PSA FAQ's](#)) protect employees and the public, consider hand sanitizing options, physical distancing, document sharing, sneeze and cough etiquette, disposal of sanitation materials. Additional considerations include shift and team management, should a worker become ill. Staff maybe on travel status so consideration of COVID exposure extends to accommodation and travel to work place.

**Traffic Management**-MOTI has provided traffic management plans and resources for each site. These may need to be adjusted as we learn. Does it provide for a range of vehicle sizes? Does it rely on administrative controls signage etc. or hard controls (preferred where possible)? Does it generate delays or other frustrations for travelers and how might these be mitigated. Staff must have type 1 or 2 visibility apparel and if working at night have flashlights (with Red signalling wand), exercise caution not to blind drivers. [OHR Sect 18 applies](#) and MOTI Traffic Management Manual. Staff working at site must be oriented to system and understand their role. Maintain good communication with any Traffic Control persons TCP's on site.

**Emergency Response protocols** must be in place including first aid resources. 2-5 person crew should be equipped with a Level 1 First Aid attendant and Level 1 Kit, this must include TCP's. Who will provide assistance CBSA/Police and Ambulance, do not assume confirm and coordinate, know the delay? How will communications work, do you have cell reception do you have communications with TCP's. Confirm onsite supervisor for each shift. Coordinate/communicate with other check points via Section Chief to share concerns and improve.

**Supervision/Worker Monitoring** Confirm who will be providing oversight at all workplaces on each shift, all hazard and incident/injury reports, should go to this persons. They should also ensure any and all incidents investigated and mitigation action taken as well as reporting same to Section Chiefs. Run all concerns to ground and provide for, direction, coordinated communication and action, Ensure, safety monitoring of staff/TCP's, visual confirmation best? Communicate objectives and expectations to all staff Incident Action Plan I.A.P. at start of each shift. Work through Operations Section Chiefs to address scheduling, safety monitoring. Ensure they are aware of any safety concerns and worksite mitigations

**Violence Assessment**- Ensure training for officers and TCP's is current. Consider experience they have with similar situations? Do they understand the objectives what is being achieved at what risk and how to respond to a range of potential circumstances? Review this document and other instructions. Potential for violence links strongly to traffic management, communications and emergency response planning. Consider shift length and pattern, is fatigue a concern, is it influencing ability to manage public. Consider how any unforeseen change may influence your plans and practices. Ask for assistance to maintain original plans?

## **LAND CROSSING CHECK POINTS SAFETY CONSIDERATIONS**

Due to timelines and circumstances it is possible that not all considerations will be addressed in advance. Adjustments to initial protocols may need to occur and the workplan may need to evolve, communication and sharing learnings will be key. Key considerations above need to be understood by all incident personal and onsite personal including contractors (TCP's).

### **Other considerations**

**Language used on Signage Documents and verbally can be influential in managing tensions, anxiety and have a calming effect. Openers such as “welcome home”, use of “please and thank you”, “may I request”, and providing information as advisors verses orders or commands will do much to set appropriate tone and relieve anxiety. See also traffic Management above.**

**Reliance on traffic control verses use of vehicle emergency lighting is prudent as this also sets a less anxious tone for travelers and ensures they are not blinded at night.**

A key operational objective is to complete this work without injury to employees, contractors or the public. Ensure we continually improve operational objectives while ensuring no incidents?

Ensure Hazards, Incidents reported, and Section Chiefs are informed, ensure parent agency/employer becomes aware?

Investigations pre-liminary and follow up. On Site lead-responsible for preliminary investigation use PSC 38-objective mitigate further harm/report, follow up arranged by Section Chief objective learn and improve?

At beginning of each shift, ensure staff cognizance of daily direction IAP (any new staff-orientation?), reconfirm ERP and verify traffic control system functioning as per plan regularly.

Review provided training materials regularly for changes updates.

RV and other command centers need routine servicing, sani tanks empty water refilled and propane, also interior cleaning this will be provided by logistics. Ensure staff know how to use toilet, stove etc. safely including expected COVID protocols. Ensure TCP's needs are met including first aid sanitation needs and facilities.

The crown is the owner of this operation and must discharge prime contractor obligations we do so largely through the incident command system. Onsite public service leads need to ensure all work is coordinated and compliant. Ensure TCP's are aware we are the Prime, identify TCP leads each shift, maintain open communication, address any concerns and ensure they remain compliant. Remember you have the support of the incident command system.

If WorkSafe BC should arrive on site, cooperate, provide information and refer them to Section Chiefs for any information or expectations you cannot address on site.